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Thagard

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Director of Training

date typed:
6 August 1953

Deputy Director of Training (Special)

Film Production Procedural Plan

i. Following are comments regarding the attached plan for film production:

a. It is felt that the intent of this plan is good in that it identifies the activities necessary for the initiation, review and production of a training film program.

b. The committee organization proposed in this plan is not entirely feasible for an organization as small as OTR. The organizational channels within OTR already exist and are adequate for the purposes of assigning specific responsibilities to appropriate individuals who may be concerned with the initiation, development and production of training films. It has been the experience of the undersigned that committee action too frequently results in waste of time, loss of motion, and confusion as to definitive responsibilities. It is suggested that the respective deputies within OTR designate appropriate personnel with responsibilities for initiation of a precise statement of requirements for training films to be used to augment current instructional programs. When these requirements have been approved by the appropriate Deputy Directors and the Director of Training, a further designation of responsibility will be made of appropriate instructor personnel competent to assist the Training Aids Branch in the preparation of a script reflecting established doctrine and techniques and to serve as consultants when necessary in the actual development and production of the films.

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Deputy Director of Training (Special)

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